



Ltr.No- 2053/PAR/MKG/2025

Date- 03-01-2025

**Advertisement for Contractual engagement/empanelment in Children Home (CCI) & Specialized Adoption Agency(SAA)-PARIVARTTAN,MALKANGIRI**

The CCI Parivarttan,Malkangiri and Specialised Adoption Agency (SAA) Malkangiri which have been registered under the Juvenal Justice (care & protection of children)Act 2015.The Management of the CCI &SAA is decided to engage suitable professional staff such as Superintendent,CWO.Counsellor,HomeFather,HomeMother,StorKeeper-Cum-Accountant,Educator,Art & Craft-cum-Music Teacher, PT Instructor-cum-Yoga Trainer, Para Medical Staff(Pharmacist).Cook, Helper-cum-Watchman ,House keeper for Children Home and Manager, Educator-Cum-Social Worker, Nurse, Watchman and Ayah for SAA on a purely contractual basis. The interested and eligible candidates should be applied with prescribed application form and submitted by register/speed post/ on or before dated 22.01.2025. The authority reserve the right to cancel the advertisement in whole or in part without assigning any reason thereof. The details such as the number of vacancies, Eligibility. Procedure, Remuneration and Application form and other terms and condition are available in the district (website i.e. [www.malkangiri.odisha.gov.in](http://www.malkangiri.odisha.gov.in) / [www.parivarttan.org](http://www.parivarttan.org) )

  
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Memo No: 14 /DCPU/CW/MKG

Date: 04 /01/2025

Copy submitted to DeGM, e-Grievence Cell, Collectorate Malkangiri with a request to web-host this advertisement in the District web site <https://malkngiri@odisha.gov.in> for information of interested candidate to apply for the post of Children Home and SAA, Parivarttan, Malkangiri

  
District Child Protection Officer, Malkangiri  
District Child Protection Officer  
D.C.P.U,Malkangiri

**DETAILS GUIDLINE AND PROTOCOL FOR ENGAGINE NEW STAFF FOR CCI & SAA**

The ParivarttanSishugruha Malkangiri & SAA Parivartan intends to engage/empanel dedicated professional staff on a purely contractual basis for ParivarttanSishugruha (CCI) and SAA PARIVARTTAN Malkangiri under Mission Vatsalya

1. Details of the vacant Post to be engaged in ParivarttanSishugruha, Malkangiri & SAA PARIVARTTAN Malkangiri.

Sl.No	Position	No of Post	Condition of Service	Educational Qualification	Monthly remuneration (Consolidated)	Age limit
<b>ParivarttanSishugruha Malkangiri(CCI)</b>						
1	Superintendent	1	Purely Contractual	Post graduate degree in social work/ Sociology / Child Development /Human rights public Administration /Psychology /psychiatry / Law /Public Health /Community Resource Management from recognized university. At least 3 year of experience of working with the Govt. /Non Government Organization in documentation training & capacity building Project formulation /Implementation Monitoring and supervision preferably in the field of Women and child development /Social welfare Proficiency in computer.	33,100.00	21-45
2	Counselor (Female)	1		Graduate in Social Work / Sociology/ Psychology/ Public Health/ counseling from a recognized university.  OR PG Diploma in Counseling and communication. At least 1 year of working experience With Non Government Organization preferably in the field of Women and child development. Proficiency in computer.	23,170.00	21-45
3	Child Welfare Officer /Probation Officer	1		Graduate Preferably in B.A in Social work /Sociology /Social Science or LLB from a recognized university. Experience of at least 2 years of working with Govt. /Non Government legal matters preferably in the field of Women & Child Rights. Good understanding of women and child right and protection issues. Weight age for work experience candidate. Proficiency in computer.	23,170.00	21-45
4	House Mother /House Father	2		Graduate in any discipline Science and arts graduate, preference will be for home Science, Sociology, Psychology.	14,564.00	21-45
5	Paramedical Staff	1		Compounder/ Pharmacist having diploma in Ayurvedic /Homeopathic Unani from Institution Recognized by Govt. India.	11,916.00	21-45

  
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6	Storekeeper-cum- Accountant			P.G Preferably in Commerce MBA(Finance )	18,536.00	21-45
7	Educator			Any graduate preference will be given for having teaching experience.	10,000.00	21-45
8	Art & Craft cum Music Teacher			Bachelor/ Diploma in Fine Art	10,000.00	21-45
9	PT Instructor-Cum Yoga Trainer			Bachelor/ Diploma Yoga Training /PT	10,000.00	21-45
10	Cook	1		8 <sup>th</sup> pass	9930.00	21-45
11	Helper -Cum Night Watchman			8 <sup>th</sup> pass	7944.00	21-45
12	Housekeeper			8 <sup>th</sup> pass	7944.00	21-45

**SAA PARIVARTTAN**

1	Manager Coordinator (SAA)	1	Purely Contractual	Post Graduate Degree in Social work /sociology /Child development/LLB/Human rights public administration Psychology, psychiatry , Public Health /Community Resource Management, from recognize university ,At At least 3 year of experience of working with the Govt. /Non Government Organization in documentation, Implementation Monitoring , and supervision preferably in the field of Women and child development. Proficiency in computer.	23,170.00	21-45
2	Social Worker cum early Child Educator (Female)	1		Bachelor /Master in Social Work / Sociology/ Psychology with background in early childhood education.from a recognized university. 1 year of working experience With Non Government Organization preferably in the field of Women and child development. Proficiency in computer.	18,536.00	21-45
3	Nurse	1		B.sc (Nursing) with experience in Pediatrics preferable in case of no application from B.Sc Nursing then ANM candidates may be considered.	11,916.00	21-45
4	Doctor (Part Time )	1		Pediatrician with minimum 5 year experience.	9,930.00	21-45
5	Ayahs			8 <sup>th</sup> pass	7,944.00	21-45
6	Chowkidar			8 <sup>th</sup> pass	7,944.00	21-45

  
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## Selection Procedure:

The recruitment shall be on the career marking only as per the Weightage assigned below.

Sl No	Qualification	Weight age
1	Secondary	10
2	Higher Secondary	15
3	Graduation	25
4	Post Graduation	30
5	Any other Professional course /Training related to child wrights and its Protection or M. Phil , Ph. D Etc...	10
6	Work Experience	10
Total	Total	100

The merits list shall be drawn up on the basis on the weighted percentage of marks obtained in all the six categories mentioned in the table above in case more than one candidate has equal marks the candidate with past experience of working in child rights will be given preference. The decision of the "Home Management Committee" in this regard shall be final.

3. The Following documents have to be attached with the application form:-

- Self attached photocopy of 8<sup>th</sup>& 9<sup>th</sup> passed certificate & mark sheet (if available those apply under metric post).
- Self attached photocopy of HSC or equivalent certificate & mark sheet.
- Self attached photocopy of 10<sup>th</sup> +2 equivalent certificates & mark sheet.
- Self attached photocopy of Degree equivalent certificate & mark sheet.
- One recent Self attached color Photograph (3.5\*4.5) Size should be affixed to be application Form.
- Certificate of experience issued from the previous employer.
- Certificate of training related to Child Rights and its Protection.
- Self Declaration regarding non involvement in any criminal activities especially child related Offence.

4. Term and Condition:-

- All the posts are purely temporary Time- bound and Co terminus with the duration of the scheme and performance based.
- The management committee services the rights to fill up or not fill up the vacancy post are notified in this advertisement.
- The understanding reserves the rights to cancel any or all application without assigning any reason thereof.
- Any application received after the due date inappropriate format incomplete application fail to attach proper self attested certificate/document, photograph, inadequate qualification and age limit will be summarily rejected.
- The appointment will not confer any right/ claim /entitlement for appointment on regular basis in the future the **staff engaged by the CCI Management are not Government staff.**

  
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- No TA/DA will be paid at the time of the document verification.
  - The decision of the selection committee will be final and binding on all aspect.
  - A separate application has to submit for each post mandatorily quoting the position on the top of the application from for the post of .... Otherwise it shall be rejected.
  - Hard copy with prescribed application from should be submitted by registered speed post /courier for the following address to the office of the PARIVARTTAN SISHU GRUHA At-High tech colony ,Malkangiri,Pin- 764048,MALKANGIRI
- Before date .....



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# APPLICATION FORM

Application for the post of (Separate Application for Specific post)							
Applicant Name (In block letter)							
Address for correspondence		Permanent Address					
At-			At-				
Po-			Po-				
District-			District-				
Pin Code-			Pin Code-				
Mobile Number :		Sex:	Mother's Name:				
E-Mail ID :		Marital Status:	Father's Name :				
Date of Birth:							
<b>Education Details- Attach Photocopies of certificates &amp; Mark sheet</b>							
Qualification	Name of the Qualification Awarded	Duration		College / University	Subject Specialization on	% / Grade / Division	Full time / Part time / Distance learning
		From	To				
Matriculation (10 <sup>th</sup> )							
Intermediate (+2)							
Graduation							
Post Graduation							
Other							

  
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**Employment Details (Previous)- Attach Photocopies of Experiences Certificate**

Name of the Organization	Designation	Key Responsibilities handled	Period	
			From	To

**Current Employment –Attach Proof of Current Employee**

Name of the Organization	Designation	Key Responsibilities handled	Work from

**Computer Skill:**

**Package /Application :**

**Detail of Exposure/Proficiency :**

**Language Proficiency :**

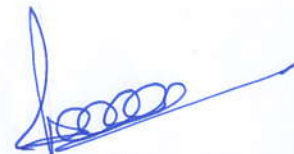
**Declaration:**

I hereby declare that the foregoing information is correct, genuine and complete to the best of my Knowledge and belief and nothing has been concealed or distorted.

**Date :**

**Place:**

**Signature of Applicant**



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